

**MINUTES OF BOARD OF SELECTMEN MEETING
MONDAY, JANUARY 14, 2013**

Chairman Delaney called the meeting to order at 7:05 pm in Room 14 at the North Reading Town Hall in the presence of members Mr. O’Leary, Mr. Foti, Mr. Mauceri, Mr. Prisco and the Town Administrator Mr. Greg Balukonis.

2. CALL TO ORDER IN OPEN SESSION:

Mr. Delaney calls the meeting to order.

3. MINUTES

MR.CHAIRMAN, I MOVE TO APPROVE THE DECEMBER 17, 2012 REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. FOTI
SECONDED BY: MR. PRISCO
VOTED: 4-0-1 (Mr. O’Leary abstained)

MR.CHAIRMAN, I MOVE TO APPROVE THE DECEMBER 17, 2012 EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. FOTI
SECONDED BY: MR. PRISCO
VOTED: 4-0-1 (Mr. O’Leary abstained)

MR.CHAIRMAN, I MOVE TO APPROVE THE DECEMBER 27, 2012 REGULAR SESSION MINUTES AS WRITTEN.

MOTION BY: MR. O’LEARY
SECONDED BY: MR. PRISCO
VOTED: 4-0-1 (Mr. Foti abstained)

MR.CHAIRMAN, I MOVE TO APPROVE THE DECEMBER 27, 2012 EXECUTIVE SESSION MINUTES AS WRITTEN.

MOTION BY: MR. O’LEARY
SECONDED BY: MR. PRISCO
VOTED: 4-0-1 (Mr. Foti abstained)

4. LEGAL BILLS:

MR.CHAIRMAN, I MOVE TO APPROVE LEGAL BILLS FOR NOVEMBER 2012 IN THE AMOUNT OF \$5,282.09 AS FOLLOWS:

KOPELMAN AND PAIGE, P.C. (GENERAL)	\$2,618.09
KOPELMAN AND PAIGE, P.C. (LABOR)	<u>\$2,664.00</u>
	\$5,282.09

MOTION BY: MR. FOTI
SECONDED BY: MR. O’LEARY
VOTED: UNANIMOUS (5-0)

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5. PUBLIC COMMENT

Mr. Delaney asked for public comment
No public comment

6. INTRODUCE NEW FIRE CHIEF:

Mr. Balukonis introduced Acting Chief William L. Warnock as the new permanent Fire Chief. He described the hiring process through Civil Service and the Assessment Center and congratulated Chief Warnock on his promotion. Chief Warnock introduced his family and thanked the Town Administrator and the Board of Selectmen for their support. He also thanked the Fire Department and his Family.

Each Board member congratulated him on his promotion and thanked him for his dedication and performance as Acting Chief.

7. CHANGE OF MANAGER – KITTY’S

MR. CHAIRMAN, I MOVE TO APPROVE THE CHANGE OF MANAGER FOR THE ALL ALCOHOL/Common Victualler License for Kitty’s Restaurant and Lounge, Inc. 123 Main Street from Ronald H. White to Rita A. White.

MOTION BY: MR. FOTI
SECONDED BY: MR. O’LEARY
VOTED: UNANIMOUS (5-0)

Mrs. Rita White attended to introduce herself to the Board.

10. ESTABLISH A GIFT ACCOUNT – EMERGENCY MANAGEMENT

MR. CHAIRMAN, I MOVE TO ESTABLISH AN EMERGENCY MANAGEMENT GIFT ACCOUNT TO FUND PURCHASES FOR THE EMERGENCY MANAGEMENT DEPARTMENT AS APPROVED BY THE TOWN ADMINISTRATOR.

MOTION BY: MR. FOTI
SECONDED BY: MR. O’LEARY
VOTED: UNANIMOUS (5-0)

12. LICENSE RENEWALS COMMON VICTUALLER

MR. CHAIRMAN, I MOVE TO RENEW THE FOLLOWING COMMON VICTUALLER LICENSE TO EXPIRE DECEMBER 31, 2013 SUBJECT TO ALL REGULATORY DEPARTMENT REQUIREMENTS:

S & M SUBWAY OF NORTH READING, INC.

MOTION BY: MR. FOTI
SECONDED BY: MR. O’LEARY
VOTED: 4-1 (Mr. Prisco voted no)

Mr. Mauceri asks if they were operating with an emergency or a temporary license. Mr. Balukonis confirmed they have been operating with a temporary license. Mr. Prisco asked why it took so long for them to respond. Mr. Balukonis indicated no reason given. Mr. O’Leary stated he understands the frustration however this was better than an empty store front.

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13. APPOINTMENTS/REAPPOINTMENTS

HISTORIC DISTRICT COMMISSION

MR. CHAIRMAN, I MOVE TO PLACE IN NOMINATION THE FOLLOWING NAME FOR REAPPOINTMENT AS MEMBER OF THE HISTORIC DISTRICT COMMISSION FOR TERM TO EXPIRE ON DECEMBER 31, 2015: (2 OPENINGS)

- 1) PATRICK O'ROURKE, 1 PEABODY STREET (INCUMBENT)

MOTION BY: MR. FOTI
SECONDED BY: MR. O'LEARY
VOTED: MR. MAUCERI AYE
MR. FOTI AYE
MR. DELANEY AYE
MR. MAUERI AYE
MR. PRISO AYE
UNANIMOUS (5-0)

Mr. O'Leary spoke on behalf of Mr. O'Rourke and recommended him to be reappointed.

TAXATION AID COMMITTEE

MR. CHAIRMAN, I MOVE TO REAFFIRM THE FOLLOWING NAMES FOR APPOINTMENT AS MEMEBERS OF THE TAXATION AID COMMITTEE AS STATED IN THE MOTION OF THE OCTOBER 15, 2012 BOARD OF SELECTMEN MEETING FOR THE TERMS TO EXPIRE AS FOLLOWS:

- 1) MICHAEL PRISCO, BOARD OF SELECTMENT – TERM TO EXPIRE 5/7/2013
2) MARY PRENNEY, ELDER AFFAIRS – TERM TO EXPIRE 12/31/2013

MOTION BY: MR. FOTI
SECONDED BY: MR. O'LEARY
VOTED: MR. MAUCERI AYE
MR. FOTI AYE
MR. DELANEY AYE
MR. MAUERI AYE
MR. PRISO ABSTAIN
4-0-1

Motion made to include term expirations which were omitted at the October meeting.

11. AMBULANCE ABATEMENT

Mr. Balukonis submitted to the board on a hardship request; he included all of the pertinent documentation. Mr. Balukonis stated this is the first time a hardship request has been submitted. Mr. Prisco, Mr. Delaney and Mr. O'Leary recommend working out a payment plan.

No motion/No action

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9. AMEND TRASH POLICY

MR. CHAIRMAN, I MOVE TO ADOPT THE FIRST READING OF THE "SOLID WASTE USER FEE REGULATIONS" ADOPTED BY THE BOARD OF SELECTMEN ON JUNE 17, 2002 BY ADDING THE FOLLOWING:

EFFECTIVE JULY 1, 2013 THE WEEKLY SOLID WASTE LIMIT WILL BE THREE 35 GALLON BAGS OR BARRELS PER HOME.

MOTION BY: MR. FOTI
SECONDED BY: MR. O'LEARY
VOTED: UNANIMOUS (5-0)

Mr. McGrath presented to the board a follow up to a presentation done on December 3, 2012 on behalf of the Recycling committee and the DPW. To institute a trash barrel limit; reducing it to three 35 gallon trash barrels. To revisit the visible recycling policy. The current policy states if the hauler sees any recycling in a trash barrel they are not obligated to take it. The committee would like to change the policy to only take the trash only if the recycling bin is out as well.

Mr. Mauceri-is in favor of recycling but not in favor of only picking up the trash if the recycling bin is out. Mr. O'Leary and Mr. Delaney agree.

Mr. Prisco mentioned the Senior Citizens and asked how they are responding to the proposed changes.

Mr. McGrath stated the Recycling Committees goal is to reduce cost by increasing recycling. On average there are about 500 households who are not recycling and about 110 household who put out four or more barrels. This is an effort to try and get them on board with the recycling process in town.

Other scenarios were discussed.

Mr. Delaney proposed to reduce the three 35 gallon barrels to two 35 gallon barrels. Mr. O'Leary thinks phasing it in is a better approach. Mrs. Romeo stated another necessary option is to educate.

Mr. Balukonis explained to the board the process of the first reading and the next steps.

8. PUBLIC HEARING - TOWN MEETING DATES

MR. CHAIRMAN, IN ACCORDANCE WITH THE TOWN OF NORTH READING CHARTER 2-4-1, I MOVE TO SET THE DATES FOR THE 2013 TOWN MEETINGS AS FOLLOWS:

JUNE 3, 2013
OCTOBER 7, 2013

MOTION BY: MR. FOTI
SECONDED BY: MR. O'LEARY
VOTED: UNANIMOUS (5-0)

Mr. Mauceri asked if there were any conflicts. Mr. Balukonis confirmed there was not.

Mr. Prisco left the meeting 8:20 p.m.

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15. CAPITAL IMPROVEMENT PLANNING COMMITTEE

MR. CHAIRMAN, I MOVE TO AFFIRM THE FOLLOWING CHANGE IN NAME FROM CAPITAL PLANNING COMMITTEE AS VOTED ON OCTOBER 15, 2012 BY THE BOARD OF SELECTMEN TO CAPITAL IMPROVEMENT PLANNING COMMITTEE.

MOTION BY: MR. FOTI
SECONDED BY: MR. O'LEARY
VOTED: 4-0-1 Mr. Prisco left the room

Mr. Balukonis explained the reason to change the name because it maybe confused with our Community Planning Committee which goes by the name CPC.

Mr. Prisco returned to the meeting 8:25 p.m.

13 TOWN ADMINISTRATORS REPORT

Mr. Balukonis informed the Board of the reconstruction of the retaining wall at the Little School will begin shortly. He provided a copy of the 12/31/12 Revenue Report and reviewed the revenues and compared them to current receipts. He provided and detailed an early estimate of FY2014 revenues. He provided a detailed report showing ALS receipts from April 2012 to November 2012 stating the cost are expected to decrease when the three department members in Paramedic School graduate. He asked the Board to execute the certificates to record the land donated from John Hatch on Lindor Road and Darrell Drive at the Registry of Deeds. He gave a brief update on the Snow and Ice; Mr. Prisco asked why DPW employees are sent home and then called back for one hours work and paid for 4 he asked if they could stay on duty for four hours. Lastly he informed the Board of the new Town Planner, Danielle McKnight.

14. OLD AND NEW BUSINESS

Mr. Foti

- Expressed his sympathy for Kurt Carlson who lost his battle with Brain cancer.
- The newly formed Capital Improvement Planning Committee met for the first time last Wednesday they elected their officers; Chair, Vice Chair and Clerk. Meetings will be held every Wednesday at 4:00 until March with a goal to vet the request and meet with Department Heads.

Mr. O'Leary

- Asked Mr. Balukonis to explain the Tax Bill.
- Express his sympathy for Eleanor Dell, a retired teacher for the town.

Mr. Prisco

- Wished everyone a Happy New Year.
- Tax bill insert for the Taxation Aid fund explains how to donate money to help local citizens who are disabled, elderly and who currently have a hardship.
- Homeowners should be made aware their Escrow accounts may fall short this year.
- Recognized Officer Tilton, Officer Connolly, Detective Dorsey and Lieutenant Zimmerman for participating in a child's wish; Nathan Norman a 5 year old from Lynchburg, VA. suffers from a rare form of brain and spinal cord cancer wished to receive cards from his heroes, police and firefighters.
- Announced he will run again for reelection to the Board of Selectmen.

Mr. Mauceri

- Wish everyone a Happy New Year

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- Community Impact Teams' website up official, Community Communication a charitable organization was hired to build the website. The domain name is www.northreadingcit.com , paid for by a grant. The town will participate in National Night Out on August 6, 2013.

Mr. Delaney ~ School building project

The plan changed in the fall which resulted in additional tree clearing behind the current Middle School. The plans were changed because of budgetary issues. Done in an effort to keep cost down. The Building Committee was not clear on the extent of the tree clearing that had to take place. The Committee became aware of it from the residents of School Hill Lane and Tower Hill who attended the School Building Committee Meeting on January 8, 2013. Apologize for the changes that have taken place without any notice. The land has been reviewed and a meeting has been held with the neighbors, architect and other professionals to explain how the land will be mitigated. Hope the resolution will be satisfactory to all those affected in the neighborhood. In addition, and with extreme disappointment he announced the Town will have to ask the people for more money. The reasons and explanations will be discussed at future proposed informational sessions for the School Building Committee:

January 28, 2013-	90% Construction documents will be complete.
February 7, 2013-	Informational Session - Explain to the public the process.
February 28, 2013-	Informational Session - Be able to give to the public a good estimate of how much additional money to town will need.
March 11, 2013-	The Construction Manager will provide to the community a GMP (Guaranteed Maximum Price) will be based upon the designed that was originally purposed to the public that has some modifications
March 14, 2013-	Informational Session – Will relay the GMP to the public.

Other dates that are being considered for Special Town Meeting and Special Election are

March 18, 2013-	Special Town Meeting
March 20, 2013-	Special Election (may not work)
March 23, 2013-	Special Election (may not work because it's Psalm Sunday weekend)

The Secondary School Board Committee will come before the Board of Selectman and the School Committee to request the Board of Selectmen set a Special Town Meeting date and a Special Election date.

15. EXECUTIVE SESSION

MR. CHAIRMAN, I MOVE TO ADJOURN

MOTION BY: MR. FOTI
SECONDED BY: MR. O'LEARY
UNANIMOUS (5-0)
ADJOURN 9:15 p.m.

DATE

JOSEPH FOTI, CLERK